



Dear Valued Parent Petroleum Customers and Operators,

We hope this email finds you, your staff and families doing well! While it is hard to believe we have been practicing social distancing for almost a month, this too shall pass & we will get through this together! Included below please find a copy of this week's Information Safety & COVID-19 newsletter for April 17, 2020!

IMPORTANT Face Mask Requirements – in an effort to flatten the curve & limit the number of new COVID-19 infections, a number of townships hardest hit are now requiring residents, visitors & workers to wear face mask when out in public at the following townships:

- Cicero
- Glenview
- Morton Grove
- Skokie

The face mask mandate includes when people are working and or visiting essentials businesses such as grocery stores, pharmacies & **gas stations**. People out in the public in these townships not wearing a mask maybe subject to a citation and or fine. **Note** – Mayor Lightfoot & Governor Pritzker are considering similar measure for Chicago & the state but nothing official has been announced as of right now.

EPA Enforcement & Compliance Assurance Program Update – the EPA has announced a temporary enforcement discretion policy due to COVID-19 as they understand there maybe limitations in carrying out certain requirements during this period. Sites still need to make every effort to comply with EPA compliances & obligations including testing & monitoring. If you are unable to do so, document how COVID-19 impacted this process & make the best efforts to return to compliance as soon as possible. Please read the full announcement from the EPA [here](#) & make sure you understand these temporary changes & how it may apply to your site.

Best Practices for cleaning & disinfecting your ATG – included below are some tips on for cleaning & sanitizing your ATG equipment:

- Clean the device with mild soap (pH-neutral is best) and water using a dampened microfiber cloth.
- Disinfect by wiping 70-90% isopropanol (isopropyl alcohol) on the unit with a microfiber cloth taking care to disinfect both the touchscreen (the keypad for TLS-3xx Series ATGs) as well as other high-touch areas, like the printer door.
- Take caution not to press hard on display to prevent damage.
- Employees may use common disinfectants wipes on the outside casing.

IMPORTANT – Do not spray or pour disinfectant directly on your ATG. Never use bleach products on the display, console or printer door!

FDA Recommended Retail & Food Best Practices – the FDA recently put together the following resource page sharing best practices for small retail food & convenient stores. This covers several topics shared in previous newsletters but also covers a number of new topics such as managing employees health & Food Pick-up & Delivery best processes during COVID-19. Use the following link [here](#) to find out more.

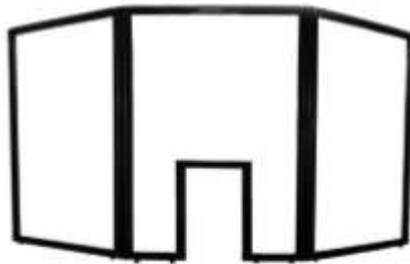
C-Store & Consumers Post COVID-19 – As a result of COVID-19, consumers are changing their shopping patterns. This includes many consumers wanting additional purchase options at the C-Store to deal with social distancing such as self-checkout options, drive-thru windows, hand sanitizer more readily available & more sneeze guards in place. More information on what consumers will be expecting post COVID-19 can be found [here](#).

Emergency Small Business Funding – included below is a directory of resources to help small business find funding resources during COVID-19.

- **US Small Business Administration** – Guidance on running your business during COVID-19 & Loan Resources click [here](#).
- **Cardpoint** – the following from Cardpoint & Nav review the CARES Act helping small business having a difficult time during COVID-19 cover essential expenses with payroll, rent / mortgage & even utilities. More information, click [here](#).
- **Paycheck Protection Program** – the following is a resource from the US Department of Treasury on the Paycheck Protection Program assisting small businesses continue to pay employees during this difficult period. More information, click [here](#).
- **Illinois Small Business Emergency Loans** – the following resource from the state helps take you through the state Small Business Emergency loan where qualifying small business can get a loan for up \$50k with low interest. More information, click [here](#).

Personal Protective Equipment (PPE) – please find below a new vendor we have added below to our directory of PPE suppliers.

- **NEW REDSMITH** – is a vendor providing protection screens for inside the C-store, social distancing floor decals & face mask.
 - Call 210-308-0222 or email Orders@redsmithgs.com
- **How to make your own Mask** – how to make a mask if you are having difficulty finding them from supplier. Click [here](#).
- **Retail POS Guardiant** – is a vendor providing protection screens for inside the C-store.

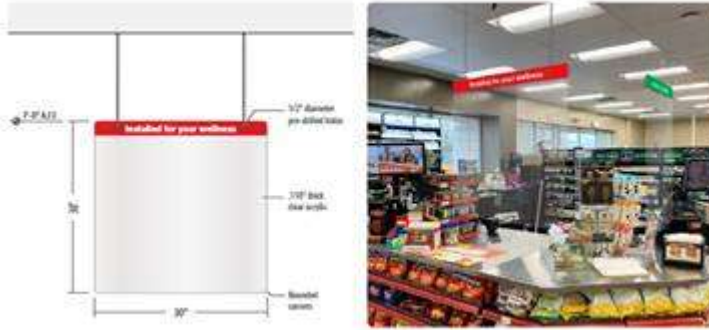


- Call 678-213-4094 or email customerservice@mycaf.com
- **Promotion Plus Sign Co** – providing protection screens for inside the C-store, social distancing floor decals, gloves & sanitizer.



- Call 818-993-5406, email sales@promotionplusinc.com or visit <https://promotionplusinc.com/>
- **Valdes Supply** – providing masks, gloves, sanitizer & general C-store supplies including toilet paper.
 - Call 847-657-6000, email cs@valdessupply.com or visit <https://www.valdessupply.com/>
- **CAF Outdoor Cleaning** – offers cleaning & sanitizer solutions.
 - Call 888-737-0025 or email customerservice@mycaf.com
- **Dearborn Marketplace** – PPE equipment including gloves and various C-store needs including toilet paper.
 - Call 773-523-8861 or order online at email <http://shop.dearbornmarketplace.com/>

- **Corporate ID Solutions** – is now providing protection screens for inside the C-store, social distancing, floor decals & safety notice window clings for your site.



- Call 773-763-9600 or email CIS_customer_care@corporateidsolutions.com
- **ImageFX** – is now providing decals for your C-store floor to help with social distancing & ensuring customers are standing 6 feet apart while waiting in line at your site.



- Call 630-655-2850 or email contact@imagefxcorp.com
- **RMG Supplies** – Company offers cleaning, sanitizing solutions, gloves and other C-Store needs such as Toilet Paper
 - Call or text Chris at 630-890-8989
- **Apter Industries** – Company offers cleaning sanitizer solutions.
 - Call 800-441-7146 or email mail@apterindustries.com

If you have any questions or suggestions you have found effective at your sites, please share this with your Parent Marketing Representative or the Brands Fulfillment Team at BrandsFulfillment@parentpetroleum.com & we will share your tips in our next newsletter!

Any questions on any of this information, please let us know and thank you again for your continued trust in Parent Petroleum!

Kind regards,

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